

SAPIENZA UNIVERSITY OF ROME - FACULTY OF ECONOMICS
Research Centre of La Sapienza in European and International Studies *EuroSapienza*

INTERNATIONAL MASTER IN STATE MANAGEMENT AND HUMANITARIAN AFFAIRS

In collaboration with the Universities of Sarajevo and Belgrade and with the cooperation of the Italian Ministries of Foreign Affairs, of Defence and of Education, University and Research.

PUBLIC NOTICE FOR THE SELECTION 2008-2010

(The code number **04655 must be entered in the matriculation form)**

1. The Masters Degree

The Master in State Management and Humanitarian Affairs is designed to provide postgraduate professionals with specific qualification to work for national and international organisations and no-profit bodies. It provides the students with theoretic and professional knowledge and the economic and legal preparation for the strategic management of:

- regional, national and international institutions
- policies and good governance
- public, private and no-profit organisations.

It also provides the students with specific preparation for prevention and management of crisis situations, as well as security and human rights.

2. Course description

The Master, of second level, in English language, has the duration of **three semesters**. It is carried out with a multidisciplinary approach and takes an advantage of the didactic and scientific competence of the University of Rome “La Sapienza”, with the participation of academic and diplomatic experts in European and international matters.

At the end of the Master course the University of Rome “La Sapienza” confers the Masters Diploma of 2nd level in **State Management and Humanitarian Affairs**.

The total hours of class are 400, including an intensive residential course, in Italy and abroad, seminars, and conferences. An internship, or alternative activities, and the preparation of a project work are also part of the programme. Good command of English language is necessary; command of additional European languages is desirable.

Students shall obtain the Masters degree, with the certification of 90 credits ECTS (30 credits per semester), granted by a Commission which will also evaluate the project work and all the activities, according to the following allocation:

- 42 credits for the assessments concerning each of the didactic modules studied in the first semester;
- 18 credits for an advanced tutored research, on one optional module, carried out in the second semester;
- 15 credits for the evaluation of the internship (or the alternative activity agreed with the Master’s Didactic and Scientific Council), to be carried out in the third semester;
- 15 credits for the evaluation of the final project work, to be carried out in the third semester.

3a. Admission

The Master is open to 50 holders of a University degree of at least four-year duration and is not compatible with other courses of university studies, except courses of professional High Formation, as of the deliberation of the Academic Senate dated 16/01/2003, on the Internet www.uniroma1.it/senatoaccademico/verbali/verbale2003-01-16.htm . If less that five students will register, the Master will not be activated.

Holders of an academic degree released by non-Italian Higher Education Institutions may register to the Master if the Didactic and Scientific Council will recognise it equivalent for the effects of this specific Masters. Good command of English language is necessary; command of additional European languages is desirable.

The citizens of the European Union, wherever resident, the Italian citizens holders of a degree released abroad and the non-EU citizens regularly residing in Italy, must present the following documents directly to the Research Centre of La Sapienza in European and International Studies “EuroSapienza”:

- the application form, and

- the Degree Diploma officially translated in Italian language, certified with the Declaration of value released by the Italian Diplomatic Authority of the country where the title was released. This declaration must clearly state if the degree is either of first or of second level.

Non-EU citizens residing abroad may apply to the Master only if they have previously presented the application and the Diploma to the competent Italian Diplomatic Authority which will send the application to the University of Rome La Sapienza (as of the circular of 21/03/2005 Prot. 658 on the Internet www.miur.it).

Candidates who will be graduated after the selection may be admitted “with reservation” but the degree certificate must be presented to EuroSapienza not later than **31/03/2009**. Students with qualified admission cannot participate in the competition for the scholarships conferred on the basis of the candidate’s position in the entry list to the Master.

The participation in the Master is conditional to the positive evaluation made by a Commission that will select the candidates on the basis of their academic and professional curriculum and an interview in English. Candidates will be interviewed on **10/12/2008**, at 3 p.m., in the Faculty of Economics of La Sapienza.

3.b Fees

In order to register, students are requested to pay a contribution fee of € 4600. This amount may be paid in two instalments: € 2300 by February 2, 2009 and € 2300 by September 30, 2009.

Graduates admitted to the Master must pay the fee by only using the form available on the Internet www.infostud.uniroma1.it, at “Tasse”, immatricolazione Master, after entering the Master code number 04655. The payment may be done in a bank office of Unicredit Banca di Roma in one of the following ways:

- cash,
- by personal cheque from the candidate’s bank account,
- by personal cheque drawn from the bank account of any other person paying for the candidate,
- by credit card on the Internet:

<https://pagamenti.bancaroma.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=sapienza&action=pag>.

An overtax of € 55 is requested if a payment is made within 60 days after the deadline. The overtax increases to € 110 if a payment is made after the 60 days following the deadline.

The payment of a tax of € 66 is requested to be admitted to the final exam (project work).

4. Presentation of the application form

The application form is provided with this public notice. It must be duly signed and accompanied by copy of an identity card, and should specify: name, surname, date and birthplace, address and the telephone number where the candidate would like to receive news.

To present the application, Master students must register on the information system of the University of Rome La Sapienza following the instructions in English on the Internet <https://stud.infostud.uniroma1.it:4445/Sest/registrazioneStudenti/initRegistrazione.do>.

At the end of the registration, the information system should release a matriculation number which must be entered in the application form. If the candidate has already been registered as a student of La Sapienza he/she must not register again and must enter his/her old matriculation number in the application form.

For any information regarding the registration, it is possible to contact the CIAO:

P.le Aldo Moro, 5 – Rectorate of the University (opposite to the Aula Magna).

Opening days: Monday-Friday from 9.30 to 18.30

Tel: +39 06 49910200; Email: ciao@uniroma1.it ; Website: www.uniroma1.it/ciao

Before the deadline of **5 December 2008**, the receipt of the payment of a tax of € 30.00, plus a stamp duty of € 14.62, must be presented in annex to the application form.

Such a payment can be done by using the personalised form that can be obtained on the Internet www.infostud.uniroma1.it, after writing the Master’s code number, at “TASSE” – PROVA DI ACCESSO/ORIENTAMENTO. The form must be printed, being its data necessary to pay the total amount

of € 44.62 either in a bank office of Unicredit Banca di Roma or by credit card on the internet www.bancadiroma.it.

Candidates **must** also present in annex to the application form:

- the academic record with copy of the degree certificate,
- a curriculum of studies and working experience relevant to the Master,
- one photo,
- a declaration stating that the candidate is not enrolled in other university courses of study (with the exception of professional courses of high formation).

Candidates **may** also present in annex to the application form:

- a) a synthesis (no more than one thousand words) of the degree thesis, if relevant to the Master
- b) other documents (publications, professional, cultural and academic titles) and
- c) certificates of knowledge of the English language as well as any other document regarding scientific and didactic activities and/or research.

According to the art.1 of the Decree of the President of the Italian Republic 20 October 1998, No. 403, the candidate, on his/her own penal responsibility, may present personal certifications instead of the original ones, such as the degree certificate.

The application form, available on the Master's website www.eurosapienza.it, duly filled and complete with the related documents, must be handed out or sent by courier or "Postacelere" not later than **December 5, 2008** to the following address:

Secretariat of the Master in State Management and Humanitarian Affairs
EuroSapienza, Via del Castro Laurenziano 9, 00161-ROMA.

For other information, it is possible to call the phone numbers +3906 49766 977 (287) or to send an e-mail to international@uniroma1.it.

Rome, 4 August 2008

SIGNED BY THE RECTOR