

SAPIENZA UNIVERSITY OF ROME
FACULTY OF ECONOMICS
Research Centre of La Sapienza in European and International Studies *EuroSapienza*

IN COLLABORATION WITH THE
HOGESCHOOL-UNIVERSITEIT BRUSSELS (BELGIO)

PUBLIC NOTICE FOR THE SELECTION 2008-2009 OF THE
MASTER OF SECOND LEVEL IN EUROPEAN BUSINESS

(The code number 12880 must be entered in the matriculation form)

1. The Masters Degree

The **Master in European Business (MEB)** is a study programme of second level, in English, organised by the University of Rome La Sapienza in collaboration with the HUB (Hogeschool-Universiteit in Brussels, Belgium). This EU-focused Master programme offers academic and interactive hands-on training in all aspects of European policy and integration relevant to business. The Master programme develops managerial skills in an international and intercultural context by building bridges between the academic world, the EU institutions and enterprises of all sorts. As a matter of fact, this Master programme foresees the presentation in class of guest speakers' experience, numerous field trips and study visits to EU institutions and enterprises. Working out a final project work on issues related to the EU and business life will complete the preparation.

The Master is carried out with a multidisciplinary approach and takes an advantage of the didactic and scientific competence of the University of Rome "La Sapienza", of the Hogeschool-Universiteit in Brussels, as well as of stakeholders from the business, economic and financial world, and of academic and diplomatic experts in European and international matters.

The Master programme offers the students the opportunity to go abroad and study specialised European courses in Brussels, whose business environments offer ample opportunities to acquire the qualification and skills needed to launch a professional career in an EU-related environment.

2. Course description

The Master, whose attendance is obligatory, lasts two semesters, the second of which may be optionally attended in Brussels.

During the first semester, the Master students may obtain 30 credits by studying the basic subjects on issues providing a comprehensive interdisciplinary knowledge of historical, economic, political, social and financial aspects concerning the functioning of the European institutions and of the international trade. In this semester, the fundamentals of the European decision making system, the European policies for the enterprises and the internal market, the EU economic and monetary policy, the EU enlargement and the dynamics of the European integration are studied.

In the second semester the Master students obtain other 15 credits by studying specialised subjects either in Brussels at Hogeschool-Universiteit or in Rome at EuroSapienza. The second semester, preparing for specific professions, focuses on financing techniques in Rome and on issues relating to Interest representation (lobbying) in Brussels.

Master students obtain further 15 credits for the preparation of a project work, that could be based on the active participation in workshops and other practical experiences in public or private organisations. At the end of the Master course, the University of Rome “La Sapienza” confers the Masters Diploma of Second Level in **European Business** (60 credits) based on the results of the exams and of the evaluation of the final project work as follows:

- a) 30 credits for the attendance and positive evaluation of the subjects concerning the general part of the study programme, carried out in Rome during the first semester;
- b) 15 credits for the attendance and positive evaluation of the subjects concerning the specialised part of the study programme carried out in Rome or in Brussels during the second semester;
- c) 15 credits for the attendance of workshops and the drafting of a project work related to a practical experience or internship. The project work must be a theoretical or operational in-depth study concerning the field of interest of one or more subjects studied in the Master course.

For the aforesaid activities a) and b), the total annual workload of the student is of 1125 hours (45 credits x 25 hours) of which at least 325 are class hours.

3. Admission

The Master is open to 25 holders of a University degree of at least four-year duration (if preceded by 13 years of schooling) or five-year duration (if preceded by 12 years of schooling). Degrees with economic, business and managerial orientation or experience in these fields are recommended.

The Master course is not compatible with other courses of university studies, with the exception of courses of professional High Formation, as of the deliberation of the Academic Senate dated 16/01/2003, on the Internet www.uniroma1.it/senatoaccademico/verbali/verbale2003-01-16.htm . If less than 10 students will register, the Master will not be activated.

Holders of an academic degree released by non-Italian Higher Education Institutions may register to the Master if the Didactic and Scientific Council will recognise it equivalent for the effects of this specific Masters. Good command of English language is necessary; command of additional European languages is desirable.

The citizens of the European Union, wherever resident, the Italian citizens holders of a degree released abroad and the non-EU citizens regularly residing in Italy, must present the following documents directly to the Research Centre of La Sapienza in European and International Studies “EuroSapienza”:

- the application form, and
- the Degree Diploma officially translated in Italian language, certified with the Declaration of value released by the Italian Diplomatic Authority of the country where the title was released. This declaration must clearly state if the degree is either of first or of second level.

Non-EU citizens residing abroad may apply to the Master only if they have previously presented the application and the Diploma to the competent Italian Diplomatic Authority which will send the application to the University of Rome La Sapienza (as of the circular of 21/03/2005 Prot. 658 on the Internet www.miur.it).

Candidates who will be graduated after the selection may be admitted “with reservation” but the degree certificate must be presented to EuroSapienza not later than **31/03/2009**. Students with qualified admission cannot participate in the competition for scholarships conferred on the basis of the candidate’s position in the Master’s entry list.

The participation in the Master is conditional to the positive evaluation made by a Commission that will select the candidates on the basis of their academic and professional curriculum and an interview in English.

Candidates will be interviewed on **30/10/2008**, at 3 p.m., in the Faculty of Economics of La Sapienza. The interview will concern general culture issues, the motivation and the knowledge of English and other European languages.

The following titles will be also considered:

- the degree grade,

- the grades obtained in subjects relevant to the Masters,
- publications and certificates relevant to the Masters.

4. Fees

In order to register, students are requested to pay a contribution fee of € 5600. This amount may be paid in two instalments: € 2800 by **January 12, 2009** and € 2800 by the **June 1, 2009**. The fees include the cost of the fees in Brussels. The registration fee can be reimbursed only if the Master will be not activated. The passage/transfer from a Master to another is forbidden.

Graduates admitted to the Master must pay the fee by only using the form available on the Internet <https://stud.infostud.uniroma1.it:4445/Sest/Log/Corpo.jsp?main=Login.jsp?SC=1> (at **Master**, after writing the code number **12880**). The payment may be done in a bank office of Banca di Roma in one of the following ways:

- cash or by personal cheque from the candidate's bank account,
- by personal cheque drawn from the bank account of any other person paying for the candidate,
- by credit card on the Internet:

https://online.bancaroma.it/felix/main.aspx?request=BDR_PAGAMENTI_UNIVERSITA_FUniversitaPrimaExt at "TASSE" - "Immatricolazioni Master/Specializzazioni".

An overtax of € 52,00 is requested if a payment is made within 60 days after the deadline. The overtax increases to € 110,00 if a payment is made after the 60 days following the deadline.

To be admitted to the final exam (project work) the payment of a further tax of Euro 66 is requested.

5. Presentation of the application for admission

The application form is provided with this public notice. It must be duly signed and accompanied by copy of an identity card, and should specify: name, surname, date and birthplace, address and the telephone number where the candidate would like to receive news.

To present the application, Master students must register on the information system of the University of Rome La Sapienza following the instructions on the Internet:

<https://stud.infostud.uniroma1.it:4445/Sest/registrazioneStudenti/initRegistrazione.do> .

At the end of the registration, the information system should release a matriculation number which must be entered in the application form.

If the candidate has already been registered as a student of La Sapienza he/she must not register again and must enter his/her old matriculation number in the application form.

For any information regarding the registration, it is possible to contact the CIAO:

P.le Aldo Moro, 5 – Rectorate of the University (opposite to the Aula Magna).

Opening days: Monday-Friday from 9.30 to 18.30

Tel: +39 06 49910200; Email: ciao@uniroma1.it ; Website: www.uniroma1.it/ciao

Before the deadline of **27 October 2008**, the receipt of the payment of a tax of € 30.00, plus a stamp duty of € 14.62, must be presented in annex to the application form.

Such a payment can be done by using the personalised form that can be obtained on the Internet www.infostud.uniroma1.it, after writing the Master's code number, at "TASSE" – PROVA DI ACCESSO/ORIENTAMENTO. The form must be printed, being its data necessary to pay the total amount of € 44.62 either in a bank office of Banca di Roma or by credit card on the internet www.bancadiroma.it.

Candidates **must** also present in annex to the application form:

- the academic record with copy of the degree certificate,
- a curriculum of studies and working experience relevant to the Master,
- one photo,

- a declaration stating that the candidate is not enrolled in other university courses of study (with the exception of professional courses of high formation).

Candidates **may** also present in annex to the application form:

- a) documents (publications, professional, cultural and academic titles) and
- b) certificates of knowledge of the English language as well as any other document regarding scientific and didactic activities and/or research.

According to the art.1 of the Decree of the President of the Italian Republic 28 December 2000, No. 445, the candidate, on his/her own penal responsibility, may present personal certifications instead of the original ones, such as the degree certificate.

The application form, available on the Master's website www.eurosapienza.it, duly filled and complete with the related documents, must be handed out or sent by courier or "Postacelere" not later than **October 27, 2008** to the following address:

To: The Master Director

Secretariat of the Master in State Management and Humanitarian Affairs

EuroSapienza, Via del Castro Laurenziano 9, 00161-ROMA.

For other information, it is possible to call the phone numbers +3906 49766 977 (287) or to send an e-mail to international@uniroma1.it.

Rome, 27 July 2008

SIGNED BY THE RECTOR